

Minutes of the Meeting of the Steering Committee for the Implementation of Pilot Social Audit held on 18th July 2017 at the Chamber of the Project Director at Tourism Department

Ref: Decision No: 10 of the minutes of the meeting on the valedictory session of the Social Audit Workshop conducted by KLGSDP on 31st August 2016, Chaired by Shri S.M Vijayanand, Chief Secretary to the Government – it was decided to constitute a Steering Committee for the process monitoring and effective implementation of the Pilot Social Audit. This Steering Committee is to be headed by the Project Director, KLGSDP with Dr. K Krishnakumar, Capacity Building Specialist, KLGSDP, Dr. Bindu M S, Environment & Social Safeguard Specialist, KLGSDP, Dr. Oommen John, Faculty, SIRD, Mrs. Smitha Mary, Social Audit Training Consultant, SIRD, Dr. Abey George, Faculty, TISS and Dr. Jyothi Krishnan, Faculty, TISS as members.

As per the reference cited above and in compliance with the Decision of the Chief Secretary, the second Steering Committee meeting for the Implementation of Pilot Social Audit was held on **18th July, 2017** under the Chairmanship of the Project Director, KLGSDP at his Chambers in Tourism Department, near Public Office, Museum, Thiruvananthapuram. The meeting started at 3.00 pm.

The following were present:

1. Dr. K Krishnakumar, Capacity Building Specialist, KLGSDP
2. Dr. Abey George, Faculty, Tata Institute of Social Sciences, Kerala Campus
3. Dr. Jyothi Krishnan, Faculty, Tata Institute of Social Sciences, Kerala Campus

At the outset, the Project Director welcomed the members and initiated discussion. Dr. Krishnakumar briefed that social audit was successfully completed in 27 Grama Panchayats as decided earlier and the Village Social Auditors who conducted the social audit had submitted the audit report. He also reported that the audit reports submitted by the Village Auditors are hand written and it requires typing, content and language editing. After finalizing the report, it has to be presented in the Grama Sabhas of the respective Panchayat. After detailed deliberations, the following decisions were taken:

1. To type all the 27 social audit reports prepared in Malayalam with DTP support. This will be carried out by the Tata Institute of Social Sciences (TISS) as the content and language editing has to be carried by their Resource Team. Actual cost of typesetting and printing to be met from KLGSDP against bills submitted by TISS.
2. Since the social audit reports were written by Village Social Auditors, who were doing such a work for the first time, the reports require significant language editing. The content and language editing requires Resource Persons having subject knowledge in social audit, ICDS and MGNREGA. Hence, it was decided to entrust to this task to the TISS Kerala Centre. Subsequent to the editing, the reports need to be laid out into the report format, before it is printed. Considering the nature and quantum of work involved, it was also decided to pay an honorarium of Rs.5000/- per report to the Resource Persons engaged by TISS for content and language editing.
3. As a culmination of the social audit exercise, the audit reports have to be presented in the Grama Sabhas of respective Panchayat. It was decided to present the social audit report in three Panchayats on pilot basis. The panchayats selected are Kuzhalmannam (Palakkad District), Kaladi (Ernakulam District) and Pananchery (Thrissur District).

4. The social audit report has to be presented in the Grama Sabha by the Village Social Auditors facilitated by the Resource Persons who were involved in the Social Audit process and report preparation. These Village Auditors and Resource Persons shall be paid an honorarium as decided in the minutes of the Steering Committee meeting held on 28th October, 2017 for one day for the work undertaken with regard to conduct of social audit Grama Sabhas.

5. Honorarium to Village Social Auditors and Resource Persons for carrying out social audit was released only partially. It was decided to release the remaining amount to the Village Social Auditors and Resource Persons once the final social audit reports are sent to the respective Panchayats.

The meeting came to an end by 3.15 pm.

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Project Director *24/7*