

**MINUTES OF THE MEETING HELD IN THE CONFERENCE HALL OF KLGSDP,
FOR THE PRESENTATION OF DRAFT FINAL REPORT OF THE ANNUAL
PERFORMANCE ASSESSMENT 2014-15 AT 2.30 PM ON 18.08.2015**

Principal Secretary, LSGD chaired the meeting.

Present:-

- 1 Shri.S. Divakaran Pillai, State Performance Audit Officer, LSGD
- 2 Smt. C.A. Latha IAS, Director of Panchayaths
- 3 Ms. Mithra. T IAS, Project Director, KLGSDP
- 4 Dr.V.P.Sukumaran, Deputy Project Director, KLGSDP
- 5 Shri. P.R. Devaraj, Team Leader APA, Sutra Consultants
- 6 Shri. Thomas, Sutra Consultants
- 7 Shri. Anirudh Gaur, Sutra Consultants
- 8 Shri.Aji Divakar, Finance Management Specialist, KLGSDP
- 9 Shri.H.Shaji, Communication Specialist, KLGSDP
- 10 Shri.K.Vijayakumaran, Procurement Specialist, KLGSDP
- 11 Dr.Bindu.MS, Env't & Social Safeguard Specialist, KLGSDP
- 12 Shri.Vishnu.S.Chandran, IT Specialist, KLGSDP

At the beginning of the meeting the Chairman welcomed the participants and the Project Director, KLGSDP gave a brief introduction on the purpose of the meeting. After detailed deliberations the following decisions were taken.

Steps should be taken to strengthen the Gram Panchayats which fared poorly in APA.

Necessary directions had to be given to local bodies to reimburse the funds used for inadmissible projects from own funds. The amount could be met from Development funds if own funds were insufficient.

The Director of Panchayat should submit a proposal to the Government for including provisions in Rules for constructing crematorium, slaughter house and waste management facilities on joint venture basis between local bodies.

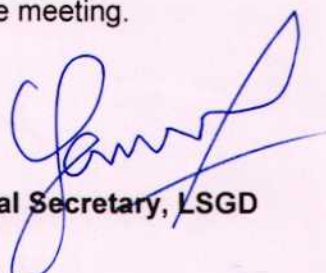
A proposal for developing standards for identifying crowded places and constructing public toilets should be submitted by Director of Panchayat to the Government.

Sutra Consultants should include in the report a chapter detailing the achievements and weaknesses of local bodies in terms of Annual Performance Assessments held in the past two years and arrive at a comparative analysis and evaluation.

The software developed for Annual Performance Assessment by Sutra Consultants should be handed over to IKM

The Draft report of Annual Performance Assessment was approved in the meeting.

The meeting concluded at 3.40 pm


Principal Secretary, LSGD

Am

MS
02/09/15
P-B